

IQCS Change Management Board

Boise, Idaho

April 27, 2018

Attendance: Mike Ellsworth (BLM/chair), Jason Steinmetz (DOI), Mike Mattfeldt (USFS), Roger Kennedy (USAF), Jim Shultz (NPS), Shannon Tippet (IQCS), Marley Marshall (IQCS), Wendy Christopher (IQCS), Guy Colwell (IQCS)

IQCS Operational Update (Tippet/Marshall)

- System Update is ongoing. Completion date is expected middle of May.
- IRWIN integration
 - Intent is to have coding/programming in place to start pushing and pulling responder qualification and experience data by November.
 - Plan to start testing in January and then be live by March with IRWIN version 6.
 - Data Storage/cache - will change IQCS business but for the better. Will need to identify 'like' data and data authorization moving forward.
 - IROC is expected to be online in 2020.
- 2017 Year in Review Data Report - See handout
- Implementation of mandatory input of 'Date of Birth' protocols by the end of year.
- Army inclusion to IQCS is possible within the next year.
 - Potential ~1500 new responders.
 - Account Management would be with local agreements to manage their responders (i.e., FWS).

Business Study Update (Tippet)

- After IRWIN version 6 is implement, WFIT is going to start looking at all applications for commonalities.
- Need to look at what IQCS does versus any other programs that already exist.
- Developing group is being define within the IT shop.

Document Upload Feature (Marshall/Ellsworth/Trippett)

- Met Jan 11 to discuss business rules.
- We need clear business rules and time frames.
- How to transition upload feature with current hard copy file policy.
- The functionality already exists in the system and is being used for user accounts.
- Next steps:
 - need to set up a workshop to continue to define the business roles.
 - how to upload historical hard copies.
 - development of a self responder service.

Training Competency Data Clean up (Marshall)

- This is an ongoing project.
- Currently on hold because of the upgrade. Once upgrade is complete we will begin to implement the transition plan to clean up the data.
- Expected to be done by end of year.

Data from IQCS to ROSS (Christopher)

- Unqualified responder positions in ROSS
 - Request for change from ROSS to have IQCS change ROSS messaging from update to delete when a responders qualification becomes unqualified. ROSS no longer wants to see any responder positions that are in unqualified status.

- IQCS does not currently send unqualified responder positions to ROSS but does update a responder's qualification from qualified/trainee status to unqualified when the status change occurs.
- With this change IQCS will update ROSS message from CHNG_QUAL to a DEL_QUAL message when a positions changes from qualified/trainee to unqualified.
- **Decision:** Support proposal to not update responder positions in ROSS to unqualified but process for removal.
- Jetport
 - Outcome from the IRWIN meeting last week.
 - IQS is required to send jetports to ROSS.
 - Jetport is a requirement in ROSS to mobilize an overhead resource.
 - Concern and confusion on who the system of record for jetport is.
 - IRWIN will be clearing house.
 - The ordering system (IROC) would send the update back to IQCS as the ordering system will be the system of record for responder jetport data.
 - **Decision:**
 - Add a new field for jetport to the Job Data page.
 - The field is required only if a Dispatch ID is entered.
 - Will be a field that is sent though IRWIN with the other responder data to the other systems needing the information.
 - Effective with IROC implementation.
- Additional Business Phone Number
 - Previously CMB decided to only have two numbers: business and other
 - Request from the field to have two business phone numbers and an other.
 - **Decision:** Add additional phone line, 'business secondary'.
 - The ordering system will continue to receive the business phone number(s) and not the 'OTHER' phone number.

RT-271 Course Removal

- There is currently a few active courses for the RT-271.
- RT-271 not required in the system or by any qualification policy.
- **Decision:** inactive the RT-271 from IQCS course table.
- Matfield will contact those with active session and work with Marley on establishing an effective date.

Review all User Roles (Christopher)

- Work in progress to realign titles and roles for user access.
- Evaluating opportunities to consolidate similar roles.
- Looking at developing a smarter account request form

Regional representatives running an Org Code user report (Christopher)

- A request for regional IQCS reps to access user report for their Org Codes.
- **Decision:** All account User will be able to access user report for anyone in the system who has access to their Org Codes.

Requests for Changes

- Add "Home Unit/Agency" on the evaluation page for manually entered evaluator information (Ticket #110868)
- Discussion on making the evaluation page in IQCS look similar to the actual PTB evaluation page.
- **Decision:** Redo the IQCS PTB evaluation page to look similar to the hard copy PTB evaluations.

Federal Wildland Fire Qualifications Supplement

- All Air Tanker Base positions will be moved to the 310-1
- Fire Boat Operator for BLM and FWS
- GSAN removal proposal

LMS Project as it relates to IQCS (Ellsworth)

- Ellsworth and Marley are members of the LMS task team to represent IQCS and ensure connectivity to IQCS system and our business needs are met.

DOI All Hazard Updates (Steinmetz)

- Endorsement discussion will be presented to OTC this month.
 - FEMA NQS is starting to work on what endorsement are so NWCG needs to start looking at the FEMA process and how it will affect the IQCS program and our business rules.
- FEMA National Emergency Exercise in DC is May 7,8,9.
- Recognized Prior Learning standards for DOI
 - Currently building the standard for historical recognition.
 - How will this fit into NWCG.
 - DOI is expected to have an IM on how to do historical recognition and how it will be entered into IQCS.
- New DOI-AH IPQG in due in June.
- Working on the Master Agreement for fire agreements. Working on new operations guide to test by June.