IQCS
Conference Call Notes

May 4, 2005

(208) 947-4004
10:00am Mountain Time

☒	**Roll Call**	**Rick Jensen**

	☒ BLM Rick Jensen IQCS Project Manager
	     ☐ George Conley
	☐ BIA Dave Koch IQCS Team Members:
	     ☒ Blair Young
	☐ NPS Merrie Johnson ☒ Donna Kreinsieck
	     ☒ Craig Cook
	☐ USFS Sharon AllenBrick ☒ Cindy Schafer
	     ☒ Guy Colwell
	☐ FWS Joette Borzik ☐ Stephen Jones
	                   Guests
	☐ OF&A Greg Jensen ☐
	     ☐
	     ☐	

☒	**Agenda Items**	**Rick Jensen**
	☒ **IQCSCMB notes from April 19 - 20 Meeting** Bonnie Bradshaw has provided a draft. Draft notes will be forwarded to agency leads for review then finalized for distribution.	**Rick Jensen**
	☒ **People Soft Maintenance Agreement** **Input from agency leads is to recommend that this agreement not be funded into the future. Security patches are included in the agreement, but can be purchased separately. Assigned to Blair: Guy and Cindy will ensure that IQCS has access to People Soft information through the internet to keep track of patches and updates.**	**Rick Jensen**
	☒ **Bug Tracking** A Bug Tracking utility exists within IQCS, bugs can be accessed by agency leads to review bugs by agency and category. Discussion about how bugs are entered. Assignment to Blair: Cindy and Guy will provide direction for placing bugs in appropriate catagory.	**Guy Colwell**
	☒ **Draft 310-1** 310-1 DRAFT states that required training need NOT be completed prior to issue of task books. Craig pointed out potential problem in keeping tracking of trainee status. Assigned to Craig: Forward his white paper to agnecy leads. Assigned to agency leads: Review Craig's white paper to determine if IQCSCMB has a single position that can be submitted to IOSWT on this topic.	**Craig Cook**
	☒ **Draft 310-1** Scope 310-1 DRAFT required training changes impact on IQCS and possible resolution. Assigned to Blair: Have Craig and Guy provide estimate for implementing T/t changes to IQCS as a result of 310-1 DRAFT required training changes.	**Craig Cook**

☒ **Performance**		**All**
System performance (navigation in application and processing time) continues to be a problem reported by user's in higher numbers. This needs to remain the HIGHEST PRIORITY for resolution. Assigned to Blair: Continue to work with all entities to resolve performance problems to include hardware and software.		
☒ **June conference call or meeting**		**Rick Jensen**
IQCSCMB does not have a call or meeting scheduled for June. Do the agency leads want a call or face to face meeting in June? Assigned to agency leads: Contact Rick Jensen with your preference.		
☒ **Round Robin**		**Rick Jensen**
☐ BLM		
☐ BIA		
☐ NPS		
☐ USFS		
☐ FWS		
☐ OF&A		
☐ IQCS Project Manager		
☒ Blair Young		
IPFM meeting scheudled with Mark Kunz at IQCS offices on May 5 at 1400.		
☒ Donna Kreinsieck		
Donna will continue discussions with NTC for posibility of having their staff review IQCS user training package for revision and improvement.		
☐ Craig Cook		
☐ Cindy Schafer		
☐ Guy Colwell		
☐ Stephen Jones		
☐ Guest		
☐ Guest		
☐ Guest		
☒ **Close out**		**Rick Jensen**