



IQCS Conference Call Notes



January 5, 2005

(208) 947-4004

10:00am Mountain Time

<input type="checkbox"/>	<p>Roll Call</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <input checked="" type="checkbox"/> BLM Rick Jensen <input type="checkbox"/> BIA Dave Koch <input type="checkbox"/> NPS Merrie Johnson <input checked="" type="checkbox"/> USFS Sharon AllenBrick <input checked="" type="checkbox"/> FWS Joette Borzik <input checked="" type="checkbox"/> OF&A Greg Jensen </td> <td style="width: 50%; vertical-align: top;"> <p style="text-align: center;">IQCS Project Manager</p> <input checked="" type="checkbox"/> George Conley <p style="text-align: center;">IQCS Team Members:</p> <input checked="" type="checkbox"/> Blair Young <input type="checkbox"/> Donna Kreinsieck <input type="checkbox"/> Craig Cook <input type="checkbox"/> Cindy Schafer <input type="checkbox"/> Guy Colwell <input type="checkbox"/> Stephen Jones <p style="text-align: center;">Guests</p> <input checked="" type="checkbox"/> Renee Beams <input checked="" type="checkbox"/> Keith Smith, Washington DNR <input type="checkbox"/> </td> </tr> </table>	<input checked="" type="checkbox"/> BLM Rick Jensen <input type="checkbox"/> BIA Dave Koch <input type="checkbox"/> NPS Merrie Johnson <input checked="" type="checkbox"/> USFS Sharon AllenBrick <input checked="" type="checkbox"/> FWS Joette Borzik <input checked="" type="checkbox"/> OF&A Greg Jensen	<p style="text-align: center;">IQCS Project Manager</p> <input checked="" type="checkbox"/> George Conley <p style="text-align: center;">IQCS Team Members:</p> <input checked="" type="checkbox"/> Blair Young <input type="checkbox"/> Donna Kreinsieck <input type="checkbox"/> Craig Cook <input type="checkbox"/> Cindy Schafer <input type="checkbox"/> Guy Colwell <input type="checkbox"/> Stephen Jones <p style="text-align: center;">Guests</p> <input checked="" type="checkbox"/> Renee Beams <input checked="" type="checkbox"/> Keith Smith, Washington DNR <input type="checkbox"/>	
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<input type="checkbox"/>	<p>Agenda Items</p> <p><input type="checkbox"/> Help Desk Support Reference: IQCS Help Desk email 12/22/2004 Rick informed the group that they are working on getting issues with staffing the Help Desk resolved. He clarified that the Help Desk staffing is a contracted position. During the evaluation process for the Project, the Help Desk was not defined as a critical need to staff 24 hours a day/7 days a week. That decision was based on experiences with previous systems.</p> <p>Greg Jensen clarified that the plan is to move the application user support over to the Fire Center, where calls on all National systems will be facilitated.</p> <p>Renee Beams stated that the Pacific Northwest has set up a procedure to call into Mike Gomez or Diana Vancurler firsthand, if they cannot answer the help desk question, then the caller gets directed to the IQCS help desk.</p>	Rick Jensen		
<input type="checkbox"/>	<p><input type="checkbox"/> SCR's Merrie and Rick Jensen made a first cut at existing SCR's. Rick will share that with the rest of the Agency Leads. Joette asked if the funds that were set aside at the end of last year were available for completing some of the SCR's. George Conley indicated that approximately \$400,000 was set aside.</p>	Rick Jensen		

<input type="checkbox"/> Who can evaluate ICT5 PTB? The current standards is that the final evaluator for an ICT5 will be a qualified as an ICT5. Rick indicated that often the evaluator on the ground may only be qualified as an ICT4. Does the CMB support modification of the control tables to allow for an ICT4 final evaluator? Joette and Sharon supported the application change.	Rick Jensen
<input type="checkbox"/> Agency Specific PTB's Reference: Spreadsheet on Active TB's with not TB Comp setup email from Donna K. 12/16/2004 IQCS has the capability to link an Agency specific Task Book to a position (i.e., RXB3, GIST). Let Blair know when the use of the Task Book for the position is approved by the Agency and he will add it into the control table.	Rick Jensen
<input type="checkbox"/> Incident Numbering in IQCS Reference: IQCS and inputting the incident email from George Conley 11/22/2004 Rick asked if the CMB would like to produce recommended standards for incident numbering in IQCS, given that IQCS is not the system of record for incident numbering. Joette stated that we should identify a standard, currently the incident identification entry by the IQCS account managers is taking a variety of forms and the same incident may be identified in several different ways. Rick will contact Chuck Womock and see how the National Coordinators are progressing on identifying incident numbering standards. If the National Coordinators have not identified the standards, Rick will draft a proposed standard for IQCS and run it by the CMB.	Rick Jensen
<input type="checkbox"/> IQCS O&M documents IRM Working Team passed the finalization of the O&M documents to Rick Jensen, Greg Jensen and the Project Team.	Rick Jensen
<input type="checkbox"/> IQCS Job Data completion Questions that come in from Congress focus on data that is collected in the job data fields of IQCS (employment status, series). Much of that information was not collected in previous systems. Agencies will generate a letter to the field instructing them to complete the job data fields.	Rick Jensen
<input type="checkbox"/> Les Dixon availability to work at help desk through January Sharon will research funding for Les and contact Blair with response.	Blair Young
<input type="checkbox"/> IQCS Account Holder Annual Review DRAFT No comments on .doc. Agency Leads: Please review and get comment back to Rick Jensen by Jan. 18	Rick Jensen
<input type="checkbox"/> IQCS Access Procedures .doc review	Rick Jensen

	<p align="center">Document will be emailed to Agency Leads, comments required back to Rick Jensen by Jan. 18.</p>	
<input type="checkbox"/>	<p>Round Robin</p>	
	<input type="checkbox"/> BLM	
	<input type="checkbox"/> BIA	
	<input type="checkbox"/> NPS	
	<input type="checkbox"/> USFS Sharon discussed requests for 3 new courses to be added to the control tables: Resource Advisor - BLM and Forest Service utilize the Resource Advisor Forest Protection Officer Refresher Aviation Contracting Officer's Representative No discussion, all courses approved for addition.	
	<input type="checkbox"/> FWS	
	<input type="checkbox"/> OF&A	
	<input type="checkbox"/> IQCS Project Manager	
	<input type="checkbox"/> Blair Young Requests for IQCS presentations will be coordinated by Blair. Currently has 4 requests: January 25-27 Southwest Dispatcher's Workshop - Rio Doso, New Mexico - Blair February 15-17 Eastern Area Dispatcher's Workshop Shepherdstown, West Virginia - needs a presentor. March 1 Northern Rockies Dispatcher's Workshop - Bozeman, Montana - needs a presentor. March 9 Seaside, Oregon - Blair	
	<input type="checkbox"/> Donna Kreinsieck	
	<input type="checkbox"/> Craig Cook	
	<input type="checkbox"/> Cindy Schafer	
	<input type="checkbox"/> Guy Colwell	
	<input type="checkbox"/> Stephen Jones	
	<p>Close out</p>	
	<input type="checkbox"/>	