

## IQCS Role Matrix

Menu			Roles								
Menu Groups	Menu Items	Pages / Tabs / Reports	Account Manager	FMO / AFMO	Certifying Official	Supervisor	Group Leader	IFPM	Training Officer	Training Coordinator	Nomination Coordinator
<b>Employee Self Service</b>			x	x	x	x	x	x	x	x	x
<b>Training and Development</b>			x	x	x	x	x	x	x	x	x
	Training Summary		view	view	view	view	view	view	view	view	view
	Request Training Enrollment		x	x	x	x	x	x	x	x	x
	Training Request Status		x	x	x	x	x	x	x	x	x
<b>Responder Administration</b>			x	x	x	x	x	x	x	x	
<b>IQI Import / Export</b>			x								
	IQI File Import and Review		x								
	IQI Export		x								
<b>Add Responder</b>			x								
	Name History		x								
	Address History		x								
	Birthdate		x								
	Work Location		x								
	Job Information		x								
	IFPM Job Data		x								
<b>Add Non-Employee</b>			x						x	x	
	Name History		x						x	x	
	Address History		x						x	x	
	Non-EE Job Data		x						x	x	
<b>Job Data</b>			x	x	x	x	x	x			
	Work Location		x	View	View	View					
	Job Information		x	View	View	x					
	IFPM Job Information		x	x	x	x	x	x			
	Job Groups		x	View	View	View					
<b>Unit Summary</b>			x								
<b>Search For Responder</b>			View	View	View	View	View	View	View	View	View

Menu Groups	Menu Items	Pages / Tabs / Reports	Account Manager	FMO / AFMO	Certifying Official	Supervisor	Group Leader	IFPM	Training Officer	Training Coordinator	Nomination Coordinator
	<b>Groups</b>		x	x	x	x	View		x		
	<b>Update Personal Information</b>		x	x	x	x					
	Name History		x	x	View	x					
	Address History		x	x	View	x					
	Birthdate		X	X	View	X					
	Activity - 3 Year		x	x	View	x					
	<b>Review ROSS Response Messages</b>		x								
<b>Qualification Management</b>			x	x	x	x	x	x	x	x	x
	<b>IFPM</b>		View	View	View	View	View	View			
	<b>Competency Management</b>		x	x	x	x	x		x	x	x
	<b>Competencies</b>		x	x	x	x					
	Competencies		x	View	View	View					
	Manually Award Competencies		x	View	View	View					
	Delete History		View	View	View	View					
	<b>Experience by Responder</b>		x	x	View	x	x				
	<b>Experience by Incident</b>		x	x	x	x	x				
	<b>Position Task Book</b>		x		x				View		
	<b>Incident Setup</b>		x	View		View	x				
	<b>Responder Summary</b>		View	View	View	View	View		View	View	View
	<b>Responder Training</b>		x	x	x	x			x	x	x
	IQCS Training		x	View	View	View			x	x	View
	Converted History		View	View	View	View			View	View	View
	External Training		x	x	View	View			x	x	x
	Delete History		View	View	View	View			View	View	View
	<b>Licenses and Certificates</b>		x	x	x	x					
	Delete History		View	View	View	View					
	<b>Incident Qual Card</b>		x	View	x	View	View				
	<b>Incident Qual Card Print</b>		Run								
	<b>Trouble Shooting</b>		x	x	x	x	x		x	x	x
	<b>Responder to Position</b>		x	x	x	x	x				
	<b>Responder to Course</b>		x	x		x			x	x	x

Menu Groups	Menu Items	Pages / Tabs / Reports	Account Manager	FMO / AFMO	Certifying Official	Supervisor	Group Leader	IFPM	Training Officer	Training Coordinator	Nomination Coordinator
	<b>Needs Assessment</b>			x	x				x		
	Unit Needs			x	x				x		
	Organization Needs			x	x				x		
	Annual Roll								x		
	Update by Year								x		
<b>Training Administration</b>			x	x	x	x			x	x	x
	<b>Training Details</b>		x						x	x	x
	Instructors		x						x	x	
	Instructor History		x						x	x	View
	Course Instructor History								x	View	View
	Training Facilities								x	x	
	Vendors								x	x	
	Vendor Contacts								x	x	
	<b>Course Details</b>		x						x	x	
	Courses		View						View	View	
	<b>Course Sessions</b>		x						x	x	x
	Course Sessions		x						x	x	x
	Course Session Security Group		x						x	x	x
	<b>Student Enrollment</b>		x	x	x	x			x	x	x
	Rapid Session Administration		By Security Group	View	View	View			By Security Group	By Security Group	By Security Group
	Group Enrollment		x						x	x	
	Course Session Enrollment		x	View		View			x	x	x
	View Course Session Enrollment		x						x	x	
	Responder Training Summary		x	View					x		
<b>Training Nominations</b>									x	x	x
	<b>Training and Development</b>								x	x	x
	Request Training Enrollment								x	x	x
	Prioritize Trainee Nominee								x	x	x
	Summary Listing								x	x	x

Menu Groups	Menu Items	Pages / Tabs / Reports	Account Manager	FMO / AFMO	Certifying Official	Supervisor	Group Leader	IFPM	Training Officer	Training Coordinator	Nomination Coordinator
		<b>Approve Training Request</b>							x	x	x
		<b>View Training Request Status</b>							x	x	x
<b>Reports</b>			x	x	x	x	x	x	x	x	x
<b>Training Reports</b>			x	x	x	x	x		x	x	x
	<b>Admin</b>		x	x		x	x		x		x
		Training Count (C106)	Run	Run		Run			Run		
		Training Schedule (C110)							Run		
		Nbr Courses Offered (C140)							Run		
		Course Awarded Comps (C118)	Run	Run		Run	Run		Run		Run
		Course Equivalentents (C119)	Run	Run			Run		Run		Run
		Course List (C402)	Run						Run		
	<b>Instructors</b>		x						x	x	
		Qualified Instructors (C144)	Run						Run	Run	
	<b>Course Sessions</b>		x	x	x	x	x		x	x	x
		Course Sessn Contacts (C130)	Run		Run				Run	Run	Run
		Training Roster (C126)	Run	Run	Run	Run	Run		Run	Run	Run
		Course Completion Certificate (C232)	Run						Run	Run	Run
		Tent Card / Name Tags (C210-C212)	Run						Run	Run	Run
		Mailing Labels (C221)	Run						Run	Run	Run
		Sign-in Sheet (C200)	Run						Run	Run	Run
		Training Officer Contact Info (C248)							Run	Run	Run
		Session Roster to Excel (C251)							Run	Run	Run
	<b>Responders</b>		x	x	x	x	x		x		x
		Training Assessment (C401)	Run	Run		Run			Run		
		Fitness/RT130 Expiration (C26)	Run	Run	Run	Run	Run		Run		
		Courses Taken/Not Taken (C170)	Run	Run	Run	Run			Run		Run
		Fitness Test Summary (C027)	Run	Run	Run	Run			Run		
		Expiring Recurrent Training (C48)	Run	Run	Run	Run	Run		Run		
		Licenses and Certifications (C11)	Run	Run	Run	Run					
	<b>Nomination Workflow</b>		x	x					x	x	x
		Nom WF Nominees-PDF(C242)	Run	Run					Run	Run	Run

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		Nom Workflow Nominees-CSV (C243)							Run	Run	Run
		Nom WF Billing (C244)							Run	Run	Run
		<b>Task Books Reports</b>	x	x	x	x	x		x	x	
		Task Book Summary (C104)	Run	Run	Run	Run			Run	Run	
		Responder Task Books (C005)	Run	Run	Run	Run	Run		Run		
		Task Book Evaluation (C150)	Run	Run	Run	Run			Run		
		<b>Qualifications Reports</b>	x	x	x	x	x		x		x
		Responder Master Record (C028)	Run	Run	Run	Run	Run		Run		
		Responder List (C003)	Run	Run	Run	Run	Run		Run		
		FS EmpowHR List (C325)	Run	Run		Run					
		Responder to Position (C302)	Run	Run	Run	Run	Run				
		Responder Position Currency (C45)	Run	Run	Run	Run			Run		Run
		Responder Experience (C153)	Run	Run	Run	Run	Run				
		Responder Exper Summary (C152)	Run	Run	Run	Run	Run				Run
		Qualified Master List (C50)	Run	Run	Run	Run			Run		
		QC/Comps Justifications (C333)	Run	Run	Run						
		Licenses and Certificates (C11)	Run	Run	Run	Run					
		Org / Unit Full Data (C360)	Run								
		<b>Needs Analysis Reports</b>	x	x	x	x			x		
		Workforce Analysis (C162)	Run	Run	Run				Run		
		Workforce Analysis Dtl (C163)	Run	Run	Run	Run			Run		
		Needs Analysis by OrgID (C157)	Run	Run	Run				Run		
		Needs Analysis by Group (C158)	Run	Run	Run				Run		
		Needs Analysis by Unit (C159)	Run	Run	Run				Run		
		Time to Position (C331)							Run		
		<b>Position Reports</b>	x	x	x	x	x		x		x
		Position Qual Criteria (C94)	Run	Run	Run	Run	Run		Run		Run
		List of Positions (C66)	Run	Run	Run	Run	Run		Run		
		<b>IFPM Reports</b>	x	x	x	x	x	x			
		IFPM Job Matching (C303)	Run	Run	Run	Run	Run	Run			
		Unqualified IFPM Empls (C305)	Run	Run	Run	Run	Run	Run			

Menu Groups	Menu Items	Pages / Tabs / Reports	Account Manager	FMO / AFMO	Certifying Official	Supervisor	Group Leader	IFPM	Training Officer	Training Coordinator	Nomination Coordinator
		IFPM Position Quals (C321)	Run	Run	Run	Run	Run	Run			
		IFPM Position Quals Summary (C322)	Run	Run	Run	Run	Run	Run			
		<b>System Setup Reports</b>	x								
		Agency Hierarchy (C87)	Run								
<b>Reporting Tools</b>			x	x	x	x	x	x	x	x	x
		<b>Report Manager</b>	x	x	x	x	x	x	x	x	x
<b>Tree Manager</b>			x	x	x	x	x	x	x	x	x
		<b>Tree Viewer</b>	View	View	View	View	View	View	View	View	View
<b>Control Tables / Setup Tables</b>			x		x		x		x		
		<b>Foundation Tables</b>	x		x		x		x		
		<b>Organization</b>	x								
		Departments	View								
		Unit Identifiers	View				View				
		Location	View								
		<b>Job Attributes</b>	x		x				x		
		Responder Position Code Table	View		View				View		
		<b>Setup Roles</b>	x		x				x		
		Setup Roles - Competencies	View		View				View		
		<b>Common Definitions</b>	x		x	x	x	x	x		
		<b>Competencies</b>	x						x		
		Competency Definitions	View						View		
		Comp/Course Equivalents View	View						View		
		<b>Accomplishments</b>	x	x	x	x	x	x			
		Licenses and Certificates	View								
		IFPM Competency Checklist	View	View	View	View	View	View			
		IFPM 401 Specialized Exp	View	View	View	View	View	View			
<b>People Tools</b>			x	x	x	x	x	x	x	x	x
		<b>Process Scheduler</b>	x	x	x	x	x	x	x	x	x

Menu Groups	Menu Items	Pages / Tabs / Reports	Account Manager	FMO / AFMO	Certifying Official	Supervisor	Group Leader	IFPM	Training Officer	Training Coordinator	Nomination Coordinator
	Process Monitor		x	x	x	x	x	x	x	x	x
Change My Password			x	x	x	x	x	x	x	x	x
My Preferences			x	x	x	x	x	x	x	x	x
My System Profile			x	x	x	x	x	x	x	x	x
My Dictionary			x	x	x	x	x	x	x	x	x