

## IQCS Role Matrix

Menu			Roles								
Menu Groups	Menu Items	Pages / Tabs / Reports	Account Manager	FMO / AFMO	Certifying Official	Supervisor	Group Leader	IFPM	Training Officer	Training Coordinator	Nomination Coordinator
<b>Employee Self Service</b>			x	x	x	x	x	x	x	x	x
<b>Training and Development</b>			x	x	x	x	x	x	x	x	x
	Training Summary		view	view	view	view	view	view	view	view	view
	Request Training Enrollment		x	x	x	x	x	x	x	x	x
	Training Request Status		x	x	x	x	x	x	x	x	x
<b>Responder Administration</b>			x	x	x	x	x	x	x	x	
<b>IQI Import / Export</b>			x								
	IQI File Import and Review		x								
	IQI Export		x								
<b>Add Responder</b>			x								
	Name History		x								
	Address History		x								
	Birthdate		x								
	Work Location		x								
	Job Information		x								
	IFPM Job Data		x								
<b>Add Non-Employee</b>			x						x	x	
	Name History		x						x	x	
	Address History		x						x	x	
	Non-EE Job Data		x						x	x	
<b>Job Data</b>			x	x	x	x	x	x			
	Work Location		x	View	View	View					
	Job Information		x	View	View	x					
	IFPM Job Information		x	x	x	x	x	x			
	Job Groups		x	View	View	View					
<b>Unit Summary</b>			x								
<b>Search For Responder</b>			View	View	View	View	View	View	View	View	View

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	<b>Groups</b>		x	x	x	x	View		x		
	<b>Update Personal Information</b>		x	x	x	x					
	Name History		x	x	View	x					
	Address History		x	x	View	x					
	Birthdate		X	X	View	X					
	Activity - 3 Year		x	x	View	x					
	<b>Review ROSS Response Messages</b>		x								
<b>Qualification Management</b>			x	x	x	x	x	x	x	x	x
	<b>IFPM</b>		View	View	View	View	View	View			
	<b>Competency Management</b>		x	x	x	x	x		x	x	x
	<b>Competencies</b>		x	x	x	x					
	Competencies		x	View	View	View					
	Manually Award Competencies		x								
	<b>Experience by Responder</b>		x	x	View	x	x				
	<b>Experience by Group</b>		x	x		x	x				
	<b>Experience by Incident</b>		x	x	x	x	x				
	<b>Position Task Book</b>		x		x				View		
	<b>Incident Setup</b>		x	View		View	x				
	<b>Responder Summary</b>		View	View	View	View	View		View	View	View
	<b>Responder Training</b>		x	x	x	x			x	x	x
	IQCS Training		x	View	View	View			x	x	View
	Converted History		View	View	View	View			View	View	View
	External Training		x	x	View	View			x	x	x
	<b>Licenses and Certificates</b>		x	x	x	x					
	<b>Incident Qual Card</b>		x	View	x	View	View				
	<b>Incident Qual Card Print</b>		Run								
	<b>Trouble Shooting</b>		x	x	x	x	x		x	x	x
	<b>Responder to Position</b>		x	x	x	x	x				
	<b>Responder to Course</b>		x	x		x			x	x	x
	<b>Needs Assessment</b>			x	x				x		
	<b>Unit Needs</b>			x	x				x		

Menu Groups	Menu Items	Pages / Tabs / Reports	Account Manager	FMO / AFMO	Certifying Official	Supervisor	Group Leader	IFPM	Training Officer	Training Coordinator	Nomination Coordinator
	Organization Needs			x	x				x		
	Annual Roll								x		
	Update by Year								x		
<b>Training Administration</b>			x	x	x	x			x	x	x
	<b>Training Details</b>		x						x	x	x
	Instructors		x						x	x	
	Instructor History		x						x	x	View
	Course Instructor History								x	View	View
	Training Facilities								x	x	
	Vendors								x	x	
	Vendor Contacts								x	x	
	<b>Course Details</b>		x						x	x	
	Courses		View						View	View	
	<b>Course Sessions</b>		x						x	x	x
	Course Sessions		x						x	x	x
	Course Session Security Group		x						x	x	x
	<b>Student Enrollment</b>		x	x	x	x			x	x	x
	Rapid Session Administration		By Security Group	View	View	View			By Security Group	By Security Group	By Security Group
	Group Enrollment		x						x	x	
	Course Session Enrollment		x	View		View			x	x	x
	View Course Session Enrollment		x						x	x	
	Responder Training Summary		x	View					x		
<b>Training Nominations</b>									x	x	x
	<b>Training and Development</b>								x	x	x
	Request Training Enrollment								x	x	x
	Prioritize Trainee Nominee								x	x	x
	Summary Listing								x	x	x
	Approve Training Request								x	x	x
	View Training Request Status								x	x	x

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<b>Reports</b>			x	x	x	x	x	x	x	x	x
<b>Training Reports</b>			x	x	x	x	x		x	x	x
<b>Admin</b>			x	x		x	x		x		x
Training Count (C106)			Run	Run		Run			Run		
Training Schedule (C110)									Run		
Nbr Courses Offered (C140)									Run		
Course Awarded Comps (C118)			Run	Run		Run	Run		Run		Run
Course Equivalents (C119)			Run	Run			Run		Run		Run
Course List (C402)			Run						Run		
<b>Instructors</b>			x						x	x	
Qualified Instructors (C144)			Run						Run	Run	
<b>Course Sessions</b>			x	x	x	x	x		x	x	x
Course Sessn Contacts (C130)			Run		Run				Run	Run	Run
Training Roster (C126)			Run	Run	Run	Run	Run		Run	Run	Run
Course Completion Certificate (C232)			Run						Run	Run	Run
Tent Card / Name Tags (C210-C212)			Run						Run	Run	Run
Mailing Labels (C221)			Run						Run	Run	Run
Sign-in Sheet (C200)			Run						Run	Run	Run
Training Officer Contact Info (C248)									Run	Run	Run
Session Roster to Excel (C251)									Run	Run	Run
<b>Responders</b>			x	x	x	x	x		x		x
Training Assessment (C401)			Run	Run		Run			Run		
Fitness/RT130 Expiration (C26)			Run	Run	Run	Run	Run		Run		
Courses Taken/Not Taken (C170)			Run	Run	Run	Run			Run		Run
Fitness Test Summary (C027)			Run	Run	Run	Run			Run		
Expiring Recurrent Training (C48)			Run	Run	Run	Run	Run		Run		
Licenses and Certifications (C11)			Run	Run	Run	Run					
<b>Nomination Workflow</b>			x	x					x	x	x
Nom WF Nominees-PDF(C242)			Run	Run					Run	Run	Run
Nom Workflow Nominees-CSV (C243)									Run	Run	Run
Nom WF Billing (C244)									Run	Run	Run

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<b>Task Books Reports</b>			x	x	x	x	x		x	x	
	Task Book Summary (C104)		Run	Run	Run	Run			Run	Run	
	Responder Task Books (C005)		Run	Run	Run	Run	Run		Run		
	Task Book Evaluation (C150)		Run	Run	Run	Run			Run		
<b>Qualifications Reports</b>			x	x	x	x	x		x		x
	Responder Master Record (C028)		Run	Run	Run	Run	Run		Run		
	Responder List (C003)		Run	Run	Run	Run	Run		Run		
	FS EmpowHR List (C325)		Run	Run		Run					
	Responder to Position (C302)		Run	Run	Run	Run	Run				
	Responder Position Currency (C45)		Run	Run	Run	Run			Run		Run
	Responder Experience (C153)		Run	Run	Run	Run	Run				
	Responder Exper Summary (C152)		Run	Run	Run	Run	Run				Run
	Qualified Master List (C50)		Run	Run	Run	Run			Run		
	QC/Comps Justifications (C333)		Run	Run	Run						
	Licenses and Certificates (C11)		Run	Run	Run	Run					
	Org / Unit Full Data (C360)		Run								
<b>Needs Analysis Reports</b>			x	x	x	x			x		
	Workforce Analysis (C162)		Run	Run	Run				Run		
	Workforce Analysis Dtl (C163)		Run	Run	Run	Run			Run		
	Needs Analysis by OrgID (C157)		Run	Run	Run				Run		
	Needs Analysis by Group (C158)		Run	Run	Run				Run		
	Needs Analysis by Unit (C159)		Run	Run	Run				Run		
	Time to Position (C331)								Run		
<b>Position Reports</b>			x	x	x	x	x		x		x
	Position Qual Criteria (C94)		Run	Run	Run	Run	Run		Run		Run
	List of Positions (C66)		Run	Run	Run	Run	Run		Run		
<b>IFPM Reports</b>			x	x	x	x	x	x			
	IFPM Job Matching (C303)		Run	Run	Run	Run	Run	Run			
	Unqualified IFPM Empls (C305)		Run	Run	Run	Run	Run	Run			
	IFPM Position Quals (C321)		Run	Run	Run	Run	Run	Run			
	IFPM Position Quals Summary (C322)		Run	Run	Run	Run	Run	Run			

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	<b>System Setup Reports</b>		x								
	Agency Hierarchy (C87)		Run								
<b>Reporting Tools</b>			x	x	x	x	x	x	x	x	x
	<b>Report Manager</b>		x	x	x	x	x	x	x	x	x
<b>Tree Manager</b>			x	x	x	x	x	x	x	x	x
	<b>Tree Viewer</b>		View	View	View	View	View	View	View	View	View
<b>Control Tables / Setup Tables</b>			x		x		x		x		
	<b>Foundation Tables</b>		x		x		x		x		
	Organization		x								
	Departments		View								
	Unit Identifiers		View				View				
	Location		View								
	<b>Job Attributes</b>		x		x				x		
	Responder Position Code Table		View		View				View		
	<b>Setup Roles</b>		x		x				x		
	Setup Roles - Competencies		View		View				View		
	<b>Common Definitions</b>		x		x	x	x	x	x		
	Competencies		x						x		
	Competency Definitions		View						View		
	Comp/Course Equivalents View		View						View		
	<b>Accomplishments</b>		x	x	x	x	x	x			
	Licenses and Certificates		View								
	IFPM Competency Checklist		View	View	View	View	View	View			
	IFPM 401 Specialized Exp		View	View	View	View	View	View			
<b>People Tools</b>			x	x	x	x	x	x	x	x	x
	<b>Process Scheduler</b>		x	x	x	x	x	x	x	x	x
	Process Monitor		x	x	x	x	x	x	x	x	x
<b>Change My Password</b>			x	x	x	x	x	x	x	x	x

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	<b>My Preferences</b>		x	x	x	x	x	x	x	x	x
	<b>My System Profile</b>		x	x	x	x	x	x	x	x	x
	<b>My Dictionary</b>		x	x	x	x	x	x	x	x	x