



Incident Qualifications and Certification System User Account Sheet

Request Type: New User Account

Change To Existing Account

Personal Information

Legal Name:		IQCS Empl ID:	
Work Location:		Phone Number:	
Email Address:		Agency Org Code:	

Supervisor Information

Approval:	<p>I have my supervisors' approval for this request. By checking the box you are stating that you have discussed this request with your supervisor and have their approval.</p>
Legal Name	
Email Address	

Users Roles

Identify a role and the action requested. View the IQCS [role matrix](#) to help identify the needed role(s).

Role	Add	Remove
Account Manager		
Certifying Official		
FMO/AFMO		

Role	Add	Remove
Supervisor		
Group Leader		
IFPM		

Role	Add	Remove
Training Officer		
Training Coordinator		
Nomination Coordinator		

IQCS Training

Training certificates for any roles being added are required to be included with request. All IQCS user role training can be found at [NWCG Training Online Courses](#).

Organization Code Access

Identify the organization codes and the action requested. Access to another agency, other than your own, will require additional authorization from that agency per their authorization process.

Link to agency [Organization Codes](#)

Org Code	Add	Remove	Include Lower Levels

Org Code	Add	Remove	Include Lower Levels

Org Code	Add	Remove	Include Lower Levels

Is this a detail?

Detail Begin Date:
Retain Roles during detail

Detail End Date:
Retain Org access during detail?

Comments: